Dear Mrs Jones,

Here are the solution I can suggest or bring :

It is high time to secure our system !

I can set up a firewall and a proxy server

I can create users account for all employees to increase the system security

We should reset everyone’s password and create a random one that each employee would get at the CEO’s office.

To secure each workstation, I will update an antiviral software.

We should think of a way to train the staff/the personnel how to recognize cyber-attacks and to prevent their computers to be infected viruses or Trojan horses.

Our agents ought to be careful about where they browse on the Internet.

I can also encrypt sensible data.

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